

High Alpha – Chapter President

Job Overview

The High Alpha (Chapter President) of each chapter/colony serves as the Chief Executive. The position requires that the elected individual spend most of his time and energy working towards accomplishing the chapter/colony's strategic goals. The High Alpha is also the primary contact for the chapter's advisory board, the host institution, and the Office of Administration. This position is for highly organized and motivated people who can support the growth and sustainability of each chapter/colony while holding them accountable to the Lambda Chi Alpha's policies and values.

Strategic Work for Chapter Support Coach

- Driving the strategic mission and changes within the chapter/colony
- Focusing on the health and safety of the chapter/colony
- Focusing on building a healthy chapter/colony culture

Functional Responsibilities and Deliverables

Specifically, this role is responsible for the following:

- Acting as a primary spokesperson for the chapter/colony
- Reporting to advisors and the Office of Administration
- Running the chapter/colony, High Zeta, and Executive Committee meetings
- Conducting regular Goal Setting & Review (GS&R) meetings with the other High Zeta Officers
- Participating in regular Goal Setting & Review (GS&R) meetings with the chapter/colony's assigned Chapter Support Coach, Health & Wellness Coach, or Expansion Development Specialist
- Meeting and communicating with the Fraternity & Sorority Life/Greek Life office
- Attending the annual High Alpha Summit
- Managing the High Zeta and delegating tasks where applicable and necessary
- Preparing and managing the High Alpha's budget

Competencies

The competencies and behaviors that have been specifically sorted as priorities for this job are:

Business	Team	Personal development
<ul style="list-style-type: none">• Accountability• Communication• Decision Quality• Purpose/Vision	<ul style="list-style-type: none">• Balance Stakeholders• Conflict management• Establish priorities• Motivates Others	<ul style="list-style-type: none">• Grit• Integrity• Resilience

Other Responsibilities

- Acting as representative of the chapter/colony and implementing the executive management model.
- Working with various constituents and external audiences in communicating and achieving chapter/colony initiatives.
- Adhering to and enforcing all applicable organization policies, procedures, and practices.
- Putting the needs of the chapter/colony first.
- Using the Zeta Management System.

Desired Qualifications

Individuals running for this position must be an Associate or Initiated Member of the chapter/colony. Previous external leadership experience is preferred, but all members are welcome to run for this role. Candidates should be able to give and receive constructive feedback and be open to being coached and/or mentored.

The position requires at least 16 hours of time each week, and job responsibilities and tasks for this position are subject to change based on the needs of the chapter/colony.