

High Beta – First Vice President

Job Overview

The High Beta (First Vice President) of each chapter/colony serves as the second in command to the High Alpha (Chapter President). The position requires that the elected individual spend most of his time and energy ensuring that membership is retained through the active engagement of all members, both internally and externally. The High Beta is also in charge of organizing and managing the chapter's internal committee system. This position is for people who can challenge and support the High Alpha to ensure the sustainability of the chapter/colony.

Strategic Work for Chapter Support Coach

- Driving brotherhood development programming
- Creating and managing the committee system (i.e., extracurricular and chapter involvement)
- Managing the retention of members

Functional Responsibilities and Deliverables

Specifically, this role is responsible for the following:

- Building and delivering internal membership programming and brotherhood events calendars
- Delivering and facilitating brotherhood development programs
- Completing event planning tasks for brotherhood events
- Organizing the committee system structure to ensure regular meetings are occurring
- Maintaining a member involvement roster for campus events, student organization participation, and leadership positions for each member
- Fulfilling the High Alpha's duties should that member be unable to execute them
- Preparing and managing the High Beta's budget

Competencies

The competencies and behaviors that have been specifically sorted as priorities for this job are:

Business	Team	Personal development
<ul style="list-style-type: none">• Collaboration• Communication• Creativity• Influence	<ul style="list-style-type: none">• Compassion• Inclusiveness• Motivates Others• Relationship Building	<ul style="list-style-type: none">• Authenticity

Other Responsibilities

- Acting as representative of the chapter/colony.
- Working with various constituents and internal audiences in communicating and achieving chapter/colony initiatives.
- Adhering to and enforcing all applicable organization policies, procedures, and practices.
- Using the Zeta Management System.

Desired Qualifications

Individuals running for this position must be an Associate or Initiated Member of the chapter/colony. Previous external leadership experience is preferred, but all members are welcome to run for this role. Candidates should be personable and approachable and must be able to challenge and support the High Alpha.

The position requires at least 10 hours of time each week, and job responsibilities and tasks for this position are subject to change based on the needs of the chapter/colony and at the discretion of the High Alpha.