

High Epsilon – Social Chairman

Job Overview

The High Epsilon (Social Chairman) of each chapter/colony is responsible for ensuring that all social events hosted are unique, safe, and fun. The position requires that the elected individual spend most of his time completing event planning requirements for all chapter/colony social events and training members to implement a sober monitor program. The High Epsilon is also responsible for balancing social components with diversity, cultural, and intellectual experiences. This position is for people who are assertive, detail oriented, and collaborative.

Strategic Work for Chapter Support Coach

Creating a balanced and well-rounded social experience for the chapter in order to build authentic relationships

Functional Responsibilities and Deliverables

Specifically, this role is responsible for the following:

- Creating a social event calendar for the chapter
- Preparing the High Epsilon budget
- Training chapter members on social integrity and etiquette
- Developing and maintaining social relationships with all other chapters and organizations on campus
- Enforcing all applicable policies and laws at social events
- Assisting in implementing the sober monitor program at all social events to ensure that all policies and laws are enforced
- Following and implementing all event planning procedures and guidelines

Competencies

The competencies and behaviors that have been specifically sorted as priorities for this job are:

Business	Team	Personal development
Accountability	Inclusiveness	Integrity
Collaboration	Relationship Building	Presence
Communication		
Decision Quality		
Resourcefulness		

Other Responsibilities

Acting as representative of the chapter/colony.

Working with various constituents in achieving chapter/colony initiatives.

Adhering to and enforcing all applicable organization policies, procedures, and practices.

Using the Zeta Management System.

Desired Qualifications

Individuals running for this position must be an Associate or Initiated Member of the chapter/colony. Previous external leadership experience is preferred, but all members are welcome to run for this role. Candidates must be assertive, socially competent, and trustworthy.

The position requires at least 15 hours of time each week, and job responsibilities and tasks for this position are subject to change based on the needs of the chapter/colony and at the discretion of the High Alpha.

OFFICE OF ADMINISTRATION

(317) 872-8000

LAMBDA CHI.ORG

10 West Carmel Dr.

Suite 220

Carmel, IN 46032