

LAMBDA CHI ALPHA
FRATERNITY

ASSOCIATE MEMBER PLAN TEMPLATE





LAMBDA CHI ALPHA

A message from the Office of Administration

At Lambda Chi Alpha, we believe that the associate member experience should embody the very best of our brotherhood, welcoming, supportive, and grounded in safety and respect. The way we introduce Associate Members into our chapters not only reflects our values but also shapes their lifelong connection to Lambda Chi Alpha.

Developing a clear Associate Member Plan helps ensure that every man who joins has a healthy, safe, and meaningful introduction to fraternity life. By outlining expectations, educational opportunities, and activities in advance, your chapter can eliminate unnecessary risks and prevent situations that might compromise the wellbeing of associate members. Planning and communicating as a chapter strengthens accountability and ensures a consistent, positive experience for all.

This template provides an opportunity for chapters to create a plan that aligns with Lambda Chi Alpha's policies, campus standards, and the unique culture of your brotherhood. Many campuses require that you turn in your new member education plan on a semesterly basis, so this template can be used for this process. The High Kappa, working closely with other officers should lead this process, and share the plan with the chapter on a semesterly basis.

We encourage you to view this plan as more than a checklist, it is a chance to build a foundation of trust, inclusion, and leadership for your newest brothers. A well prepared Associate Member Plan not only supports the health and safety of your chapter but also fosters a sense of pride and belonging that will strengthen Lambda Chi Alpha for years to come.

Yours in ZAX,
Office of Administration
Health & Wellness Team





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Associate Member Education Planning Template

General Information	
Person Completing Form	Position/Title
Start Date of New Member Process	End of New Member Process

High Kappa Contact Information	
Name	Phone Number
	Email Address

Additional Associate Member Education Team Contacts	
Name(s)	Phone Number(s)
	Email Address(es)



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Initiation Requirements to be Achieved/Completed by Associate Members



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Examples

Meeting Example

Week One		
Date	Event	Location
8/17/25	Associate Member Meeting	Student Union Room 100
Start Time	End Time	
7:00pm	8:00pm	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	
Associate Members will learn about the history of the organization through discussion and presentation	Meeting: To ensure new members understand the history of the organization including where we were founded, why, and other important information.	

Activity Example

Week One		
Date	Event	Location
9/21/25	Brotherhood Hike	Sandy Mountain
Start Time	End Time	
2:00pm	6:00pm	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	
Associate Members will go with chapter leadership and sophomores to go on a brotherhood hike.	Activity: This event is intended for Associate Members to get to know one another and sophomores.	



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Examples

Ritual Ceremony Example

Week One		
Date	Event	Location
10/31/25	Initiation	First Church
Start Time	End Time	
10:00am	8:00pm	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	
Associate Members will experience the initiation.	Ritual: The final step in the associate member process. Alumni will be present.	



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Associate Member Education Planning Template

Week One		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week One		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week One		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week One		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Two		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Two		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Two		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Two		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Three		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Three		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Three		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Three		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Four		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Four		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Four		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Four		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Five		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Five		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Five		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Five		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Six		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Six		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Six		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Six		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Seven		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Seven		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Seven		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Seven		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Eight		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Eight		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	



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Associate Member Education Planning Template

Week Eight		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

Week Eight		
Date	Event	Location
Start Time	End Time	
Description	Type of Activity (ritual, meeting, activity), Purpose/Outcome	

